

Sheng Kung Hui Bishop Mok Sau Tseng Secondary School
Plan on Use of Capacity Enhancement Grant for 2022 – 2023 Academic Year

Means by which teachers have been consulted: eCircular

| Task Area | Major area of concern | Strategies/ Tasks | Benefits anticipated | Time scale | Resources required | Success criteria | Methods of evaluation | People responsible |
|--|---|-----------------------|---|---------------------|--|--|---|-----------------------------------|
| To relieve teachers' workload to create space for teachers to enhance their teaching effectiveness | To provide sufficient human resources to the Chinese Department | To employ one teacher | Teachers to be relieved of some of the workload and be able to teach more effectively | Sept 22 – Aug 23 | \$448,980.00 [Salary: 430,980 and MPF contribution:18,000] | Teachers of the Chinese department can be relieved and teach more effectively | Lesson observations and feedback from the department head | Vice-principal (Academic affairs) |
| To relieve teachers' workload to create space for teachers to enhance their teaching effectiveness | To provide sufficient human resources to the Computer departments | To employ one teacher | Teachers to be relieved of some of the workload and be able to teach more effectively | Sept 22 – Aug 23 | \$224,490.00 [6-month Salary:\$215,490 and MPF contribution:\$9,000] #The other 6 months' salary and MPF contribution are paid by the Teacher Relief Grant | Teachers of the Computer department can be relieved and teach more effectively | Lesson observations and feedback from the department head | Vice-principal (Academic affairs) |
| | | | | Total Budget | \$673,470.00 | | | |

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|---|-----------------------------|
| Grant for the year | \$654,502.00 |
| Less: Expenditure | \$673,470.00 |
| Expected Surplus / Deficit for the year | <u>(\$18,968.00)</u> |