

**SKH Bishop Mok Sau Tseng Secondary School**  
**Annual School Plan (2022–2023)**

**Major concern 1: To enhance learning and teaching effectiveness**

**Intended Outcome (1): Embrace learner diversity and stretch students' potential to the fullest**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Implement Lift-off classes in core subjects to enhance the capacity to cater for learner diversity</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Good progress of students, who participate in the lift-off classes, in academic studies</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of subject departments</li> </ul>	<ul style="list-style-type: none"> <li>Subject departments</li> <li>Subject teachers</li> </ul>	
<ul style="list-style-type: none"> <li>Strengthen the support for S6 students in preparing for HKDSE</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Extra support, like small-group supplementary classes, are provided and students agree that the support is useful to help them achieve better DSE results</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of subject departments</li> </ul>	<ul style="list-style-type: none"> <li>Subject departments</li> <li>Subject teachers</li> </ul>	
<ul style="list-style-type: none"> <li>Enrich students' learning experience through learning activities and opportunities beyond the classroom</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>More activities and opportunities are provided for students to widen their horizons and enrich their knowledge</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of subject departments, committees and ECAs</li> </ul>	<ul style="list-style-type: none"> <li>Subject departments, committees and ECAs</li> <li>Subject teachers</li> </ul>	<ul style="list-style-type: none"> <li>LWL grant</li> </ul>

**Intended Outcome (2): A collaborative culture in learning and teaching is nurtured**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Nurture a collaborative culture among students</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Enhance the collaborative elements in classroom learning and assessment</li> <li>At least two learning activities are organised by S1-S5 class associations</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of subject departments</li> <li>Minutes of form meetings</li> </ul>	<ul style="list-style-type: none"> <li>Subject departments</li> <li>Class teachers and class association</li> </ul>	
<ul style="list-style-type: none"> <li>Nurture a collaborative culture and professional sharing among teachers</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Make use of Teacher Common Learning Time (TCLT) and Staff development days for professional sharing</li> <li>50% of our teachers engage in peer lesson observation on voluntary basis</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of subject departments and committees</li> <li>Records of lesson observation</li> </ul>	<ul style="list-style-type: none"> <li>Staff Professional development committee</li> <li>Subject departments and committees</li> </ul>	<ul style="list-style-type: none"> <li>TCLT</li> <li>Staff development days</li> </ul>

**Intended Outcome (3): The 3-tier framework is implemented in promoting STEM education**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Embed the elements of STEM education in related subjects' curricula (KLAs of Science, Technology and Mathematics Education)</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Make use of the renovated computer room to enhance STEM education</li> <li>The evidence of incorporation of STEM elements into subject curriculum</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports &amp; teaching plans of the departments concerned</li> </ul>	<ul style="list-style-type: none"> <li>STEM-related departments</li> </ul>	<ul style="list-style-type: none"> <li>QEF</li> </ul>
<ul style="list-style-type: none"> <li>Hold school-based events/extracurricular activities/workshops with STEM elements</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>Student participants give positive feedback</li> </ul>	<ul style="list-style-type: none"> <li>Qualitative evaluation by teacher-in-charge</li> </ul>	<ul style="list-style-type: none"> <li>STEM-related departments and ECAs</li> <li>STEM team</li> </ul>	<ul style="list-style-type: none"> <li>LWL grant</li> </ul>
<ul style="list-style-type: none"> <li>Engage students in various programmes offered by professional bodies or tertiary institutions/competitions/events related to STEM education</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>More students participate in STEM related activities / competitions outside school</li> </ul>	<ul style="list-style-type: none"> <li>Annual report of subject departments and ECAs</li> </ul>	<ul style="list-style-type: none"> <li>STEM-related departments and ECAs</li> <li>STEM team</li> </ul>	<ul style="list-style-type: none"> <li>LWL grant</li> </ul>

**Major concern 2: To cultivate students' positive values and capability conducive to their whole person development****Intended Outcome (1): Students embrace Christian value**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Nurture students' Christian values of Love (仁愛)</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least two sharing sessions are conducted in morning programme/ assembly</li> <li>At least one lesson is implemented in Religious Education lessons</li> <li>At least one activity is held by Christian Fellowship and the Boys' Brigade respectively</li> <li>At least one reading article is prepared for morning programme / RE lesson</li> <li>Teachers have shared hymns / Bible verses in assemblies</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of committees, teams and ECAs concerned</li> </ul>	<ul style="list-style-type: none"> <li>REAC</li> <li>Religious Education Department</li> <li>Christian Fellowship</li> <li>Boys' Brigade</li> <li>Assembly Team</li> </ul>	<ul style="list-style-type: none"> <li>Guest speakers</li> </ul>

**Intended Outcome (2): Enhance students' sense of national identity, nurturing students as good law-abiding citizens**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Nurture students to become responsible leaders with positive values</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least two training programs are organized</li> <li>70% of the participating students agree that the talks / activities organized can achieve the objectives</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of committees, teams and ECAs concerned</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Committee</li> <li>Counselling &amp; Guidance Committee</li> <li>ECA Committee</li> </ul>	<ul style="list-style-type: none"> <li>LWL grant</li> </ul>
<ul style="list-style-type: none"> <li>Foster students' national identity and develop students' positive attitudes and values</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least two sharing sessions are conducted in morning programme/ assembly</li> <li>At least one talk on positive attitudes and values is organised in morning programme/ assembly</li> <li>At least one book exhibition is organised in the Library</li> <li>The evidence of incorporation of national identity, positive attitudes and values elements into subject curriculum</li> <li>At least one visit to mainland is organised for students</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of committees, teams and ECAs concerned</li> </ul>	<ul style="list-style-type: none"> <li>National Security Education Team</li> <li>MCE Committee</li> <li>Library</li> <li>EAC Committee</li> <li>Subject Departments</li> </ul>	

**Intended Outcome (3): Students are to be perseverant**

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Enhance students' physical, mental well-being and resilience towards adverse situations</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least two talks/activities for students are organized</li> <li>70% of the participating students agree that the talks / activities organized can achieve the objectives</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of committees, teams and ECAs concerned</li> </ul>	Counselling Committee & Healthy School Team	<ul style="list-style-type: none"> <li>Guest speakers</li> </ul>
<ul style="list-style-type: none"> <li>Promote self-appreciation, self-confidence and the appreciation of beauty and excellence around us</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least one form period on self-appreciation is organized for junior form and senior form respectively</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of MCE Committee</li> </ul>	MCE Committee	<ul style="list-style-type: none"> <li>Form Period</li> </ul>

**Intended Outcome (4):** Students become more aware of the unhealthy elements in our society and learn to resist temptation

Strategies / Tasks	Time Scale	Success criteria	Method of Evaluation	People/Committee responsible	Resources required
<ul style="list-style-type: none"> <li>Strengthen parents' and teachers' skills in analysing and identifying students' potential problems, especially cyber addiction</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least one talk/workshop for parents is organized.</li> <li>70% of the participating parents agree that the seminars/workshops organized can achieve the objectives</li> </ul>	<ul style="list-style-type: none"> <li>Annual report of PTA</li> <li>Parent Survey</li> </ul>	<ul style="list-style-type: none"> <li>PTA</li> </ul>	<ul style="list-style-type: none"> <li>Guest speakers</li> </ul>
<ul style="list-style-type: none"> <li>Raise students' awareness of the negative impact of video games, social media and electronic devices addiction</li> </ul>	Sep 22 - Aug 23	<ul style="list-style-type: none"> <li>At least one talk/activity for students is organized</li> <li>70% of the participating students agree that the talks / activities organized can achieve the objectives</li> </ul>	<ul style="list-style-type: none"> <li>Annual reports of committees, teams and ECAs concerned</li> <li>Students' survey</li> </ul>	<ul style="list-style-type: none"> <li>Discipline Committee</li> <li>MCE Committee</li> </ul>	<ul style="list-style-type: none"> <li>Guest speakers</li> </ul>

ECAs : Extra-curricular Activities  
 KLAS : Key Learning Areas  
 PTA : Parent Teacher Association

REAC : Religious and Evangelical Affairs Committee  
 MCE Committee : Moral and Civic Education Committee  
 EAC: External Affairs Committee